

12 GeV Software and Computing Review Committee Charge

Sept 24, 2013

The committee is asked to review the state of software and computing developments for the 12 GeV program at Jefferson Lab, with particular emphasis upon

- Detector simulation, calibration, and event analysis
- Workflow tools for production analysis

The review will cover all 4 halls, including management and planning for computing resources. The committee is asked to address the following questions, keeping in mind the different timelines for the different halls:

1. Software and Analysis

- a. Are the halls making appropriate progress towards having their simulation, data acquisition, calibration and analysis software ready? Are they meeting their previously set milestones?
- b. Have an adequate set of milestones been identified, and an appropriate set of tests been incorporated into the milestones, to measure progress towards final production running?
- c. Are the halls getting users engaged at an appropriate level to demonstrate usability and readiness from a user's perspective? Have the collaborations identified effective and appropriate mechanisms to support utilization of the software by the entire collaboration? Is the level of user documentation appropriate for this point in time?
- d. Are appropriate efforts towards software commonality being made across the halls and/or with the wider HE/NP communities?

2. Management

- a. Did the halls respond appropriately to the recommendations of the last review?
- b. Are staffing levels for software development and documentation appropriate?
- c. Are the current management structures and processes well-matched to the needs of the collaborations (including users)?
- d. Are there appropriate contingency and risk-management processes in place? Have risks been appropriately identified?
- e. Are reasonable change control processes being used to address scope and milestone changes?
- f. Are there adequate plans for transitioning from a development phase into a deployment and operations phase? Are the timelines appropriate?

3. Computing and Networking

- a. Are the requirements for computing, storage and networking well stated and well justified?
- b. Are the computing and networking plans of the laboratory well matched to the requirements, are they cost effective, and are budgets appropriate for these plans?