

Subject: Zoom for Government Training
From: JLab CST Division <JLab_IT-Division@jlab.org>
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To: <marki@jlab.org>

JLab Internal Memo



INTERNAL MEMO

November 30, 2021

Sent on behalf of the CST Division

SUBJECT: Zoom for Government Training

CONTACT: CST Help Desk at helpdesk@jlab.org.

Jefferson Lab acquired Zoom for Government (ZoomGov) for videoconferencing and webinars to replace BlueJeans in January 2022. To learn more about how to use ZoomGov, Zoom will host three training sessions next week titled Zoom 101. The sessions will be held on:

- December 6, from 2:30pm – 3:30pm
- December 7, from 2:30pm – 3:30pm
- December 9, from 1:00pm – 2:00pm

To attend any of these meetings, please visit the [Jefferson Lab Zoom 101 Training](#) article for meeting details, URLs, and calendar invites.

To prepare ahead of time for the training sessions, we recommend installing the ZoomGov client and ZoomGov calendar add-in/plugin depending on which calendar client you use. Please visit the [Getting Started with JLab's ZoomGov Instance](#) knowledge base (KB) article for help with logging into the lab's ZoomGov instance and helpful training material. If you need assistance, please email helpdesk@jlab.org

NOTE: BlueJeans meetings will not be automatically migrated to ZoomGov. Schedulers will need to manually recreate meetings in the ZoomGov platform and update calendar invitations.

If you have any questions or concerns, please email the CST Help Desk at helpdesk@jlab.org.

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