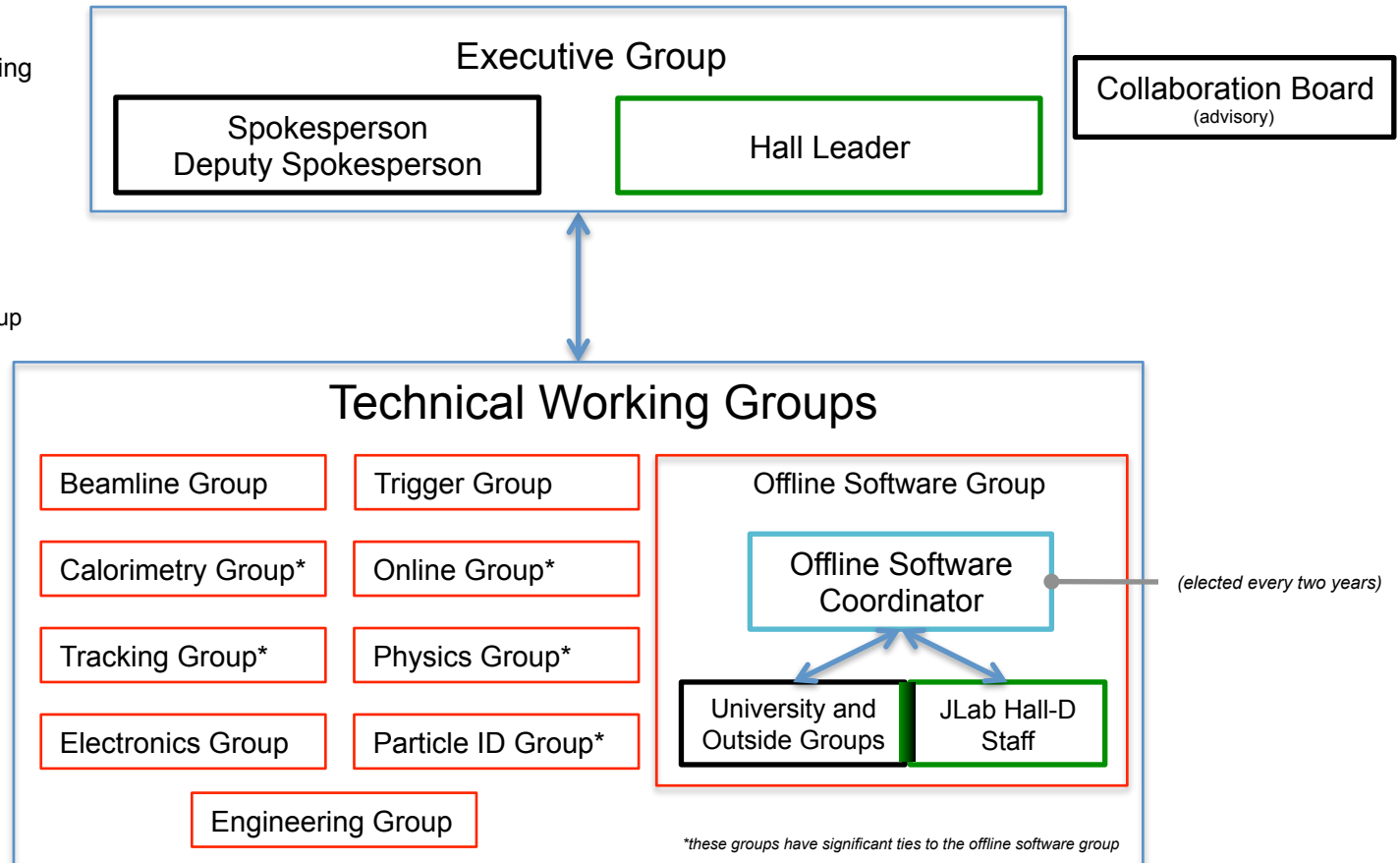# *Hall-D Software Management Structure*

- At least one member of Executive Group attends each bi-weekly working group meeting

- The executive group steps in to redirect working groups based on issues when needed
  - ✧ Most recently in the Offline WG, they refocused effort on resolving issues found when the physics group started to seriously stress the software

- Reconstruction software is nominally handled in the Offline Software Group. DAQ issues are handled in the Online Group

- Calibration issues are handled in the relevant WGs

Executive Group

Spokesperson Deputy Spokesperson	Hall Leader

Collaboration Board
(advisory)

Technical Working Groups

Beamline Group	Trigger Group
Calorimetry Group*	Online Group*
Tracking Group*	Physics Group*
Electronics Group	Particle ID Group*
Engineering Group	

Offline Software Group

Offline Software Coordinator *(elected every two years)*

University and Outside Groups	JLab Hall-D Staff

*these groups have significant ties to the offline software group

Meetings:

- Working groups meet every 2 weeks via video conference

- Working groups report every 2 weeks during a collaboration-wide video conference

- Collaboration meetings occur three times per year (at JLab)